![Los Alamos National Laboratory EST.1943]

LANL Pre-Arrival Training Credit Request

Not for use by active employees

Active Employees must use the "TokenCard" or the "Request to the Registrar" submission systems.

Print & Fax this completed document to **505.665.1799**

For course **#9369,** *Initial Computer Security Briefing*

First Name	Last name

LANL Z-number or employee number	Date you will arrive in Los Alamos

Your current City, State of Residence	Group you will work for or with

Your current Phone Number (prefer cell)	Manager/Supervisor/Mentor's Name

Your current E-mail Address	Manager/Supervisor/Mentor's phone or e-mail

I have completed the above course and request that when my Z-number becomes active that I receive credit in the Employee Development System (EDS).

_____   _____

Signature   Date

For questions, call the LANL Training Help Desk at 505-667-1111.